TO NEWSPAPER:

LEGAL NOTICE: \_\_\_\_\_\_\_\_\_\_

FOR YOUR INFORMATION: \_\_XX\_\_\_

VILLAGE OF MAZOMANIE

PERSONNEL COMMITTEE MEETING NOTICE

PLEASE TAKE NOTICE that there will be a meeting of the Personnel Committee of the Village of Mazomanie, commencing at **5:30 p.m. on Tuesday, February 9, 2021, in the Mazomanie Municipal Building located at 133 Crescent St., Mazomanie, WI 53560.** The following is the agenda for this meeting, which sets forth the subject matters to be considered. If the agenda so indicates, the aforesaid governmental body may convene into closed session for the purpose(s) indicated thereon. Upon conclusion of the closed session, if any, the governmental body will reconvene into open session for the purpose of concluding the agenda.

**The following agenda will be followed:**

(Discussion and possible action will take place on the following items)

1. Call meeting to order.
2. Proof of posting.
3. Roll call.
4. Approval of posting of clerk/treasurer position.
5. Approval of job description for clerk/treasurer position.
6. Discussion of comp time for village employees.
7. Adjournment.

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Gary Harrop, Chair, Personnel Committee

This may also constitute a meeting of the Village Board because: (i) the members of the Personnel Committee may constitute a majority of the members of the Village Board; or (ii) it is expected that non-committee Village Board members may or will attend this committee meeting. As such, the Village Board will not take any formal action at this meeting; and all such action shall be done by the Personnel Committee. Nevertheless, notice is given that a majority of the Village Board may be expected to attend the meeting to gather information which may include being included in the discussion or asking questions concerning matters over which they have decision making responsibilities.

PLEASE NOTE: Any person who has a qualifying disability, as defined by the Americans With Disabilities Act, that requires the meeting or materials at the meeting to be in an accessible location or format, must contact the Village Clerk at 608-795-2100, 133 Crescent St., Mazomanie, WI 53560, at least 24 hours prior to the commencement of the meeting so that any necessary/reasonable arrangements can be made to accommodate each request.

Posted: 2/5/2021